



Income Tax Service

ACCOUNTING PLUS

A DIVISION
OF JUST TAXES



Covid 19 New Office Procedures:

Loveland Location: In an effort to keep our staff safe and available to our clients, we are asking that everyone leave their tax forms in our secure drop box when dropping off your tax forms. There is a bin in front of our office with envelopes and forms to use, if needed. Our front desk staff will check the box many times a day and put your paperwork into process daily. If you are able to scan and email or fax your information in, please find the contact information on the left of this form.

Once your taxes are prepared, we will mail your copies back to you. If you prefer to pick them up, you will need to call and schedule a time for pick up. If you stop by without an appointment, just be aware that there may be a delay if the staff is helping other clients since they will be following mandatory mask protocols and cleaning procedures between clients.

2020 Tax changes/Updates

Please include your Form 1444 Stimulus letter when you submit your taxes.

Everyone can write off up to \$300 of charitable CASH contributions made in 2020. Goodwill/non-cash donations are not included in this deduction.

529 plans can now be used to pay for fees, books, supplies and equipment. In addition, up to \$10,000 in total (not annual) can be withdrawn to pay off student loans.

West Chester

Please fax, email, mail, or drop off your information. There is a new 24 hour secure black Drop Box available to the left of the front door.

Loveland

Please fax, email, mail, or drop off your information. Office hours are Monday thru Friday 9:30-5:30 and we will have a few Saturdays available this year. Our secure Drop Box is available 24 hours a day. Carolyn will be in 7-1.

Fax and Drop Off

Please find a **Client Data Sheet/Fax Cover Sheet Form** on the back of this newsletter. Visit our website to print out more forms for your friends.

Referral Fees

We will give you a **\$20 credit** for all new clients that you refer to us! There is no limit on the amount of \$\$, so tell everyone you know!

We appreciate your trust in our business and the opportunity to prepare your tax return this year. Please feel free to contact us if you have any questions.

West Chester Location:

8240 Beckett Park Dr.

Suite B

West Chester, OH 45069

Phone: (513) 373-9900

FrontDesk@JTaxes.net

Loveland Location:

10920 Loveland Madeira

Rd. (Accounting Plus)

Loveland, Ohio 45140

Phone: (513) 683-9252

AccountingPlus@fuse.net

WWW.JTAXES.NET

E-Fax: 1-800-511-9893



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(www.JTaxes.net and www.facebook.com/justtaxesplus)